

Church of Our Saviour
Vestry Meeting Minutes
Senior Warden reviewed draft
Sunday, March 1, 2026

Present: Rev. Julia McCray-Goldsmith, Interim Rector; Mike Peters, Senior Warden; Cliff Waldeck, Junior Warden; Jennifer Dodge, Clerk; Dallas Forshaw; Caroline Gibbs; John MacLeod; Amy Paulenich; Frances Whitnall.

Also Present: Kathleen Piraino, Search Committee Chair; David Mealy, Deacon.

Absent: Kathyne Monier.

Opening

Rev. Julia opened the meeting with a prayer.

Administrative Business

The Vestry approved the Letter of Agreement for Rev. Julia McCray-Goldsmith to act as Interim Rector during our Search process.

The Vestry approved the Housing Allowance Resolution for Rev. Julia McCray-Goldsmith pertaining to an amount of Rev. Julia's compensation to be designated as Housing Allowance.

Mike presented to Rev. Julia the following:

- Keys for the front door and Rector's office
- A Technical Manual for operations at COS drawn up by Br. Richard Helmer (Mike Peters and Christine Maxwell also have copies of this document)

The Vestry introduced themselves to Rev. Julia and also shared ideas for the coming term. Mike has collected these ideas from the Vestry and will follow up.

The Vestry approved the minutes from the January meeting as presented.

Selection of Vestry Officers for 2026

Rev. Julia appointed Mike Peters as Senior Warden.

The Vestry unanimously elected the following officers:

- Cliff Waldeck as Junior Warden
- Jen Dodge as Clerk

Search Committee Presentation

Kathleen Piraino presented the proposed schedule for the Search process. The Search Committee plans to have the process completed by the end of 2026. The Committee will provide monthly updates to the Vestry and to the congregation. Kathleen encouraged the Vestry to use personal networks to publicize the position. She anticipates finalist visits and interviews in October, with a decision made in November,

and the offer made in December of this year. She has asked the Vestry not to travel this Fall so that all members can participate in the interviews and decision-making process.

Finance Committee Report

Amy Paulenich presented the Finance Committee Report. Overall, Amy and the Finance Committee are optimistic about the coming year. The number of pledges is down, but she believes that pledges will continue to come in.

Stewardship Campaign for 2026

Mike presented the 2025 Stewardship letter to the Vestry; this letter highlights the Church's recent accomplishments, growth, and milestones. He asked the Vestry to reread the letter and before the next meeting to come up with a wish list of what should be in the next letter for 2026.

Regarding pledges, there are seven outstanding families, i.e., they have not said that they will pledge nor have they said that they will *not* pledge. Mike posed the question, what do we need to do to bring these people in? This made an excellent segue into the next topic, Pastoral Care.

Pastoral Care

The COS Cares team will help Rev. Julia learn what needs are in the congregation. Amy Paulenich, Caroline Gibbs, along with Gerry Caprio and David Mealy will meet twice per month with Rev Julia to ensure that needs are being met appropriately.

Muneera is working with Rev Julia on updating the Parish Directory.

Facilities Report

Mike took the Vestry on a tour of the buildings and grounds, and discussed some of the challenges and issues, recent upgrades such as the sewer lateral and sump pump, and issues regarding the Church's tenant, Bright Horizons.

AMA (Ask Me Anything) with Rev. Julia

Rev. Julia invited the Vestry to ask her anything about her leadership, her history, and also to discuss opportunities for growth and positive change at Church of Our Saviour during our transition period.

Committees

The Vestry reviewed proposed Committees for 2026 as follows:

I. Standing Committees:

- a. Finance Committee
 - i. Elizabeth Mooney, Chair, Treasurer
 - ii. Gay Johnson
 - iii. Amy Paulenich
 - iv. Christian Buss
 - v. Sophia Tsaris, Bookkeeper (Staff)

- b. Marketing Committee
 - i. Jen Dodge
 - ii. Frances Whitnall
- c. Buildings & Grounds Committee (“B&G”)

It was proposed that the Junior Warden always chairs this Committee.

 - i. Clifford Waldeck, Chair
 - ii. Koko Peters
 - iii. Mike Peters
 - iv. John MacLeod
 - v. Terry Peck
- d. Stewardship Committee 2026
 - i. Rev. Julia McCray-Goldsmith, Advisor
 - ii. Co-Chair - invitation pending
 - iii. Co-Chair - invitation pending
 - iv. Mike Peters
 - I. Stewardship Testimonials (These will take place on four Sundays in September and October.): Jennifer MacCready, Kathryne Monier, Koko Peters, and TBD

2. Ad Hoc Committees

- a. COS Facilities Master Plan
 - i. Clifford Waldeck
 - ii. Architectural Advisor: Michael Heacock, a community member who has donated his time and expertise to the Church.
- b. Old Mill Streetscape, Buildings & Grounds Subcommittee
 - i. Clifford Waldeck
 - ii. Buildings & Grounds Committee Members
 - iii. TBD
- c. Bright Horizons Lease Renewal, B&G Subcommittee
 - i. Christine Maxwell
 - ii. Elizabeth Mooney
 - iii. Clifford Waldeck
 - iv. Mike Peters
 - 1. Legal Advisor: Mark Rice
 - 2. Advisor: Julia
- d. Ad Hoc Worship Committee
 - i. Rev. Julia McCray-Goldsmith, Advisor

- ii. Koko Peters
 - iii. Gay Rawlins-Johnson
 - iv. TBD
- e. Helmer “Olive Tree” Commemorative Garden
- i. Joan Peck
 - ii. Frances Whitnall
 - iii. Michael Mooney

It was moved, seconded, and carried to approve all committees as presented.

There was further discussion about other possible committees, such as an Events Committee and a Newcomers' Committee.

Regarding a Newcomers' Committee, Dallas and Caroline volunteered to join this Committee and Rev Julia offered to act as Advisor.

Closing

Rev. Julia the meeting with a prayer.