

By-Laws of
The Parish of the Church of Our Savior
Mill Valley, California.

Pursuant to the authority conferred by Section 599 of the Civil Code of the State of California, and not having heretofore adopted any by-laws, the following are hereby adopted as the By-laws of the religious association known as The Parish of the Church of Our Savior, in the Town of Mill Valley, County of Marin, and State of California.

Article I.

The qualifications of members, and the terms of membership in this association, are such as are prescribed by the Canons of the Protestant Episcopal Church in the Diocese of California for electors of Vestrymen.

Article II

To entitle a person, who is not registered as both an attendant upon, and a communicant at the services of the Parish, to be admitted as a member of this association, such person must be registered by the Vestry as both a member of the congregation and a regular contributor to the support of the Parish of at least fifty cents per month.

Article III.

Ten members shall constitute a quorum at any meeting of the association, and an election of officers of the association, by a meeting so constituted, shall be as valid as if made at a meeting at which a majority or all of the members of the association had been present, and voted.

Article IV

The Rector of the Protestant Episcopal Parish of the Church of Our Savior in Mill Valley, Marin County, California, for the time being, shall be ex-officio a member of this association, and President of the Board of Vestrymen, Trustees, or other body, entitled by Statute and Canon Law, to manage the business of this association.

Article V.

Ecclesiastical censure pronounced against any member of this association, according to the discipline of the Protestant Episcopal Church in the United States of America, shall, ipso facto, terminate the membership of such person in this association. In case of the removal of censure, the censured person may be

restored to membership in this association, on complying both with any conditions that may be attached to the removal of censure, and according to the terms of admission required of new members.

Article VI

Non-payment of dues for sixty days immediately preceding any election of officers of this association, or any meeting thereof, may ipso facto terminate the membership of the person so in default, unless he or she shall have been registered for sixty days prior to any such meeting as both an attendant upon, and a communicant at the services of the Parish church.

Article VII.

The Board of Trustees of this association shall be known as the Vestrymen thereof, and shall be organized in the following manner:

The Rector of the Protestant Episcopal Parish of the Church of Our Savior, in Mill Valley, Marin County, California, shall be ex-officio President thereof, and the other members shall be elected on the day, and in the manner prescribed by the Canons of the Protestant Episcopal Church in the Diocese of California. The Vestry shall elect from its number a Secretary or Clerk and a Treasurer, whose duties shall be those usual to such offices.

Vacancies, from any cause, in the Board, may be filled for the unexpired term, or terms, by the remaining members of the Board.

Article VIII

The number of Vestrymen or Trustees shall be seven and may, within the limits prescribed by Section 593 of the Civil Code of California, be increased or diminished at the regular annual parish meeting; or at a special meeting of the members of this association, called by the Vestry, in the manner prescribed by the Canons of the Diocese of California.

Article IX

No indebtedness, sale, conveyance, mortgage, or contract whatsoever, except for donations or contributions to, and in increase of the property of the association, shall be incurred, made, or entered into by, or be valid, or binding against this association, unless each and all of the following proceedings are regularly had and taken, that is to say:

1. A resolution to incur the indebtedness, or make the contract, must be adopted at a regular meeting of the Vestry, at which two-thirds of the whole number of Vestrymen must vote in favor thereof.

2. Such resolution must specify exactly, if it relate to a proposed indebtedness, the amount of such proposed indebtedness,

and the purpose for which it is to be incurred; or, if it relate to sale, conveyance, mortgage, or contract, the exact terms of the same.

3. Such resolution must be fully spread upon the minutes, which must be signed by all the Vestrymen who vote in favor thereof.

Article X.

The regular meetings of the Vestry may be held on the second Tuesday in each month, such meeting to be announced at the morning service on the preceding Sunday. A majority of the Vestry shall constitute a quorum at such meetings, and shall have power to transact any business coming before them, except such as, by the provisions of these By-laws, requires the consent of a greater number.

Any meeting whether called or not, at which all of the members of the Vestry are present, shall be deemed a regular meeting.

Special meetings may be called at any time by notice given in writing by the Clerk, or Secretary of the Board, two (2) days prior to the holding of such meeting, at the request of the Rector, or of any two Vestrymen.

Article XI

The Constitution, Canons, Rules, Regulations and Discipline of the Church now known as the Protestant Episcopal Church in the United States of America, and the Constitution and Canons of the same Church in the Diocese of California, shall, unless they be contrary to laws of this State, always form part of the By-laws, Ordinances, Constitution, and Articles of Association of this association; and shall prevail against anything therein contained, and that may appear to be repugnant to said Constitution, Canons, Rules, Regulations, or Discipline.

Article XII.

The Vestry shall procure a corporate seal for this association and it shall have engraved upon it, "The Parish of the Church of Our Savior, Mill Valley, California. Incorporated June 2, 1924."

Article XIII

These By-laws may be altered, or amended, except as to the provisions of Articles V, IX and XI, at any regular meeting of the Vestrymen, by an affirmative vote of not less than a majority of the whole number of Vestrymen. Such amendment having been presented, or notice thereof having been given at a previous regular meeting.

In Witness Whereof, we the undersigned members of the religious association known as "The Parish of the Church of Our Savior" in the Town of Mill Valley, Marin County, California, do hereby set our hands this 25th day of June, A. D. 1924.

Henry Spriggs
Frank F. Bostwick
Melville W. Estlin
Allan Locke
Thos. K. Lewin.
Carl Symonds.