

**Church of Our Saviour**  
**2025 Incremental Operating Budget**

*Adopted by the Vestry on Thursday, January 16, 2025*

**REVENUES**

4001	Pledges	\$	314,000
4002	Pledges Previous Year	\$	2,075
4003	Grants & Trusts	\$	20,400
4004	Open Offering	\$	3,840
4005	Unrestricted Donations	\$	15,867
4006	Easter Offerings	\$	2,379
4007	Christmas Offerings	\$	4,176
4009	Miscellaneous Income	\$	1,000
4010	Bright Horizons Rent	\$	83,504
4012	Interest - Investments	\$	6,306
4015	Use of Building / OTHER	\$	4,502
<b>Subtotal Pledges &amp; Grants</b>		\$	336,475
<b>Subtotal Use of Building, Offerings, &amp; Other</b>		\$	121,574
<b>TOTAL INCOME</b>		<b>Income Totals:</b>	<b>\$ 458,049</b>

**EXPENSES**

5001	PERSONNEL EXPENSES		
5101	Rector Salary & 50% Self-Employment Tax, including SET on Rectory FMV		
5102	Housing Allowance-Rector		
5108	Housing Equity Allowance		
5104	Health Insurance - Rector		
5105	Pension - Rector		
5110	Auto Allowance		
5111	Professional Expenses		
5301	Salary - Comm & Office Admin		
5302	Personnel Ins- Comm & Office Admin		
5303	Pension - Comm & Office Admin		
5401	Salary - Organist		
5504	Ecumenical Associate		
5505	Family Ministries Coordinator		
5506	Bookkeeper		
5601	Clergy Supply		
5602	Organist Supply		
5603	Guest Musicians		
5604	Choir Section Leader		
5701	Payroll Taxes		
5702	Payroll Processing Fees		
<b>Subtotal Personnel Expenses</b>		<b>\$</b>	<b>300,719</b>
6000	OPERATING EXPENSES		
6101	Advertising	\$	2,000
6102	Flowers & Candles	\$	2,000
6103	Insurance - C/L/D&O	\$	19,254
6104	Insurance - Workers Comp	\$	969
6105	Miscellaneous Expenses	\$	100
6106	Real Estate Taxes	\$	5,525
6107	Security	\$	1,250
6108	Diocesan Audit	\$	800
6109	On-Line Bank Fees	\$	1,000
<b>Subtotal General Expenses</b>		<b>\$</b>	<b>32,898</b>

6200	OFFICE EXPENSES		
6202	Office Supplies	\$	10,500
6203	Postage	\$	1,000
6204	Subscriptions & Dues	\$	1,900
	<b>Subtotal Office Expenses</b>	<b>\$</b>	<b>13,400</b>
6300	BUILDING MAINTENANCE		
6301	Gardening	\$	1,782
6302	Janitorial Service	\$	7,325
6303	Maintenance & Repairs	\$	8,056
6304	Sexton	\$	2,250
6305	Janitorial Supplies	\$	850
	<b>Subtotal Building Maintenance</b>	<b>\$</b>	<b>20,263</b>
6400	UTILITIES		
6401	Electricity	\$	2,750
6402	Gas	\$	2,750
6403	Refuse	\$	5,000
6404	Telephone & Internet	\$	3,320
6405	Water	\$	2,750
	<b>Subtotal Utilities</b>	<b>\$</b>	<b>16,570</b>
6500	EDUCATION		
6501	Church School	\$	250
6502	Adult Education	\$	150
6503	Confirmation Expenses	\$	350
	<b>Subtotal Education</b>	<b>\$</b>	<b>750</b>
6600	ORGAN & MUSIC		
6601	Organ & Piano Maint.	\$	2,500
6602	Music	\$	150
	<b>Subtotal Organ &amp; Music</b>	<b>\$</b>	<b>2,650</b>
6650	RECTORY EXPENSES		
6652	Homeowner's Fees	\$	9,750
6653	Rectory RE Taxes	\$	1,250
6654	Rectory Insurance	\$	723
6655	Rectory maintenance	\$	2,000
	<b>Subtotal Rectory Expenses</b>	<b>\$</b>	<b>13,723</b>
7000	CHURCH COMMITTEE EXPENSES		
7001	Acolyte Expenses	\$	75
7002	Altar Guild	\$	1,000
7005	Parish Fellowship	\$	2,750
7006	COS Cares	\$	500
7010	Parish Retreat	\$	-
	<b>Subtotal Church Committee Expenses</b>	<b>\$</b>	<b>4,325</b>
8000	OUTREACH		
8020	Discretionary Fund Exp.	\$	2,000
	<b>Subtotal Outreach</b>	<b>\$</b>	<b>2,000</b>
9000	DIOCESE ASSESSMENT		
9001	Diocese Assessment	\$	59,022
	<b>TOTAL EXPENSES</b>	<b>Expense Totals:</b>	<b>\$ 466,320</b>

**TOTAL INCOME**  
**EXCESS INCOME/EXPENSE**

**Income Totals:** \$ 458,049  
**Surplus / (Deficit):** \$ (8,271)