

**Church of Our Saviour**  
**2022 Budget**  
*Passed by the Vestry on January 12th, 2022*

| <b>Account</b> | <b>Description</b>                   | <b>2022 Budget</b>               |
|----------------|--------------------------------------|----------------------------------|
| <b>01</b>      | <b>OPERATING FUND</b>                |                                  |
| 4000           | INCOME                               |                                  |
| 4001           | Pledges                              | \$ 338,024                       |
| 4002           | Pledges Previous Year                | \$ 1,000                         |
| 4003           | Grants & Trusts                      | \$ 28,700                        |
| 4004           | Open Offering                        | \$ 1,500                         |
| 4005           | Unrestricted Donations               | \$ 12,500                        |
| 4006           | Easter Offerings                     | \$ 1,800                         |
| 4007           | Christmas Offerings                  | \$ 3,000                         |
| 4008           | Operating Inc funded by Fund Raisers | \$ -                             |
| 4009           | Miscellaneous Income                 | \$ 1,000                         |
| 4010           | Bright Horizons Rent                 | \$ 74,034                        |
| 4015           | Miscellaneous Rent                   | \$ 3,000                         |
|                | <b>TOTAL INCOME</b>                  | <b>Income Totals: \$ 464,558</b> |

|           |  |  |
|-----------|--|--|
| <b>01</b> | <b>OPERATING FUND</b>  |  |
| 5000      | EXPENSES   |  |
| 5001      | PERSONNEL EXPENSES   |  |
| 5100      | RECTOR   |  |
| 5101      | Rector Salary &<br>50% Self-Employment Tax, including SET on Rectory FMV |  |
| 5102      | Housing Allowance-Rector   |  |
| 5108      | Housing Equity Allowance   |  |
| 5104      | Health Insurance - Rector  |  |
| 5105      | Pension - Rector   |  |
| 5110      | Auto Allowance   |  |
| 5111      | Professional Expenses  |  |
| 5112      | Continuing Ed. - Rector  |  |
| 5113      | Travel Expenses - Rector   |  |
| 5114      | Spiritual Direction  |  |
| 5200      | DEACON   |  |
| 5201      | Salary - Deacon  |  |
| 5202      | Housing Allowance and Pension -Deacon                                    |  |
| 5203      | Expenses - Deacon  |  |
| 5300      | SECRETARY  |  |
| 5301      | Salary - Secretary   |  |
| 5302      | Personnel Ins- Secretary   |  |
| 5303      | Pension - Secretary  |  |
| 5400      | ORGANIST   |  |
| 5401      | Salary - Organist  |  |
| 5402      | Health Insurance-Organist  |  |
| 5403      | Continuing Ed. - Organist  |  |
| 5500      | OTHER PERSONNEL  |  |
| 5501      | Salary - Child Care  |  |
| 5502      | Salary - Summer Intern   |  |
| 5503      | Salary - Seminarian  |  |
| 5504      | Sal/Housing: Youth Coord.  |  |
| 5505      | Godly Play Coordinator   |  |

|      |                                      |           |                |
|------|--------------------------------------|-----------|----------------|
| 5506 | Bookkeeper                           |           |                |
| 5600 | HONORARIA                            |           |                |
| 5601 | Clergy Supply                        |           |                |
| 5602 | Organist Supply                      |           |                |
| 5603 | Guest Musicians                      |           |                |
| 5604 | Choir Section Leader                 |           |                |
| 5700 | PAYROLL EXPENSES                     |           |                |
| 5701 | Payroll Taxes                        |           |                |
| 5702 | Payroll Processing Fees              |           |                |
|      | <b>Subtotal Personnel Expenses</b>   | <b>\$</b> | <b>296,735</b> |
| 6000 | OPERATING EXPENSES                   |           |                |
| 6100 | GENERAL EXPENSES                     |           |                |
| 6101 | Advertising                          | \$        | 500            |
| 6102 | Flowers & Candles                    | \$        | 1,750          |
| 6103 | Insurance - C/L/D&O                  | \$        | 14,390         |
| 6104 | Insurance - Workers Comp             | \$        | 1,111          |
| 6105 | Miscellaneous Expenses               | \$        | 250            |
| 6106 | Real Estate Taxes                    | \$        | 4,561          |
| 6107 | Security                             | \$        | 1,100          |
| 6108 | Diocesan Audit                       | \$        | 800            |
| 6109 | On-Line Bank Fees                    | \$        | 800            |
| 6120 | Interest on Loans                    |           |                |
|      | <b>Subtotal General Expenses</b>     | <b>\$</b> | <b>25,262</b>  |
| 6200 | OFFICE EXPENSES                      |           |                |
| 6202 | Office Supplies                      | \$        | 8,500          |
| 6203 | Postage                              | \$        | 650            |
| 6204 | Subscriptions & Dues                 | \$        | 2,400          |
| 6205 | Technology Expense                   |           |                |
|      | <b>Subtotal Office Expenses</b>      | <b>\$</b> | <b>11,550</b>  |
| 6300 | BUILDING MAINTENANCE                 |           |                |
| 6301 | Gardening                            | \$        | 1,676          |
| 6302 | Janitorial Service                   | \$        | 7,245          |
| 6303 | Maintenance & Repairs                | \$        | 4,250          |
| 6304 | Sexton                               | \$        | 5,437          |
| 6305 | Janitorial Supplies                  | \$        | 950            |
|      | <b>Subtotal Building Maintenance</b> | <b>\$</b> | <b>19,557</b>  |
| 6400 | UTILITIES                            |           |                |
| 6401 | Electricity                          | \$        | 1,500          |
| 6402 | Gas                                  | \$        | 2,450          |
| 6403 | Refuse                               | \$        | 4,125          |
| 6404 | Telephone & Internet                 | \$        | 3,250          |
| 6405 | Water                                | \$        | 3,500          |
| 6406 | Solar Capital Expenses               | \$        | 4,933          |
|      | <b>Subtotal Utilities</b>            | <b>\$</b> | <b>19,758</b>  |
| 6500 | EDUCATION                            |           |                |
| 6501 | Church School                        | \$        | 650            |
| 6502 | Adult Education                      | \$        | 100            |
|      | Remaining Godly Play Grant           |           |                |
| 6503 | Confirmation Expenses                | \$        | 200            |
| 6504 | Youth Mission Trip                   |           |                |
| 6505 | GP 3rd Classroom                     |           |                |
|      | <b>Subtotal Education</b>            | <b>\$</b> | <b>950</b>     |

|      |   |                                |                |
|------|---|--------------------------------|----------------|
| 6600 | ORGAN & MUSIC                             |                                |                |
| 6601 | Organ & Piano Maint.                      | \$                             | 3,000          |
| 6602 | Music                                     | \$                             | 80             |
|      | <b>Subtotal Organ &amp; Music</b>         | <b>\$</b>                      | <b>3,080</b>   |
| 6650 | RECTORY EXPENSES                          |                                |                |
| 6652 | Homeowner's Fees                          | \$                             | 6,322          |
| 6653 | Rectory RE Taxes                          | \$                             | 1,029          |
| 6654 | Rectory Insurance                         | \$                             | 523            |
| 6655 | Rectory maintenance                       | \$                             | 1,250          |
| 6656 | HOA Assessment RESERVE                    | \$                             | -              |
| 6657 | Capital Improv. RESERVE                   | \$                             | -              |
|      | <b>Subtotal Rectory Expenses</b>          | <b>\$</b>                      | <b>9,124</b>   |
| 6700 | ACCRUED EXPENSES                          |                                |                |
| 6701 | Building Reserve                          | \$                             | 18,000         |
| 6704 | Sabbatical Leave                          | \$                             | -              |
| 6705 | Accrual - Debt Service CC                 |                                |                |
| 6706 | Accrual - Endowment                       | \$                             | -              |
| 6707 | Pension                                   |                                |                |
| 6708 | Cash Reserve                              |                                |                |
|      | <b>Subtotal Accrued Expenses</b>          | <b>\$</b>                      | <b>18,000</b>  |
| 7000 | CHURCH COMMITTEE EXPENSES                 |                                |                |
| 7001 | Acolyte Expenses                          | \$                             | 75             |
| 7002 | Altar Guild                               | \$                             | 750            |
| 7003 | Archive Expense                           |                                |                |
| 7004 | Evangelism                                |                                |                |
| 7005 | Parish Life                               | \$                             | 1,300          |
| 7006 | COS Cares                                 | \$                             | 500            |
| 7007 | Stewardship                               | \$                             | -              |
| 7008 | Fundraiser                                | \$                             | -              |
| 7010 | Parish Retreat                            | \$                             | 700            |
| 7020 | Vestry Retreat                            | \$                             | -              |
| 7021 | Youth Expenses                            | \$                             | -              |
|      | <b>Subtotal Church Committee Expenses</b> | <b>\$</b>                      | <b>3,325</b>   |
| 8000 | OUTREACH                                  |                                |                |
| 8001 | Outreach                                  | \$                             | -              |
| 8002 | MOC                                       | \$                             | -              |
| 8020 | Discretionary Fund Exp.                   | \$                             | -              |
|      | <b>Subtotal Outreach</b>                  | <b>\$</b>                      | <b>-</b>       |
| 9000 | DIOCESE ASSESSMENT                        |                                |                |
| 9001 | Diocese Assessment                        | \$                             | 56,775         |
|      | <b>TOTAL EXPENSES</b>                     | <b>Expense Totals: \$</b>      | <b>464,116</b> |
|      | <b>TOTAL INCOME</b>                       | <b>Income Totals: \$</b>       | <b>464,558</b> |
|      | <b>EXCESS INCOME/EXPENSE</b>              | <b>Surplus / (Deficit): \$</b> | <b>442</b>     |